

**MINUTES OF THE
VINEYARD REDEVELOPMENT AGENCY
BOARD MEETING
Vineyard Town Hall, 240 East Gammon Road, Vineyard, Utah
May 23, 2012 8:45 PM**

PRESENT:

Chairperson Randy Farnworth
Boardmember Sean Fernandez
Boardmember Jeff Gillespie
Boardmember Nathan Riley

ABSENT:

Boardmember Norm Holdaway

Staff Present: Water Operator Sullivan Love, Town Engineer Don Overson, Town Attorney David Church, Town Recorder Debra Cullimore.

Others Attending: Stewart Park and Jerry Grover of Anderson Development.

The Vineyard Redevelopment Agency Board held a regular meeting on May 23, 2012 starting at 8:55 p.m. in the Vineyard Town Hall, 240 East Gammon Road, Vineyard, Utah.

The meeting was called to order at 8:55 p.m.

MINUTES REVIEW AND APPROVAL – No minutes were reviewed at this meeting.

BUSINESS ITEMS:

1.1 Discussion and Action – RDA Project Phase 1 Bid Award – The Redevelopment Agency Board will review and possibly act to award the bid for RDA Project Phase 1 to the apparent low bidder – Skip Dunn & Sons Excavating in the amount of \$2,116,875.97.

Town Engineer, Don Overson, recommended that the bid for RDA Projects Phase 1 be awarded to Skip Dunn & Sons Excavating in the amount of \$2,116,875.97. He noted that all bids received were under engineering estimates, which were calculated on the high side to ensure that the project could be completed within the available budget. Chair Farnworth noted that the bid process was thorough and neutral. Mr. Overson stated that the bid process which included a pre-qualification phase worked well and will be used for future RDA projects as well.

The Board discussed acquisition of road right-of-ways and easements associated with this project prior to construction. Mr. Church noted that it may be possible to complete the process using a deed which dedicates the right-of-way rather than creating a right-of-way plat. The Board discussed other potential easements, including blanket CUP well sites and a possible agricultural water rights easement. Mr. Church will work with representatives of Anderson Development to resolve right-of-way and easement issues relative to this project.

Chair Farnworth called for further comments or discussion. Hearing none, he called for a motion.

BOARDMEMBER FERNANDEZ MOVED TO AWARD THE BID FOR RDA PROJECTS PHASE 1 TO SKIP DUNN AND SONS IN THE AMOUNT OF \$2,116,875.97 AND AUTHORIZE THE CHAIR TO SIGN THE ASSOCIATED DOCUMENTS. BOARDMEMBER

RILEY SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY WITH ONE ABSENT.

1.2 Discussion – 2012-2013 Fiscal Year Budget – *Staff will present additional details for the Fiscal Year 2012-2013 RDA Budget. The final budget will be adopted following a Public Hearing on June 13, 2012.*

Boardmember Riley noted that he and Deputy Treasurer Kelly Boren will meet with Cody Deeter of Lewis, Young, Robertson and Burningham in the coming week to finalize the RDA Budget prior to adoption of the budget of June 13, 2012. Final numbers will include engineering cost estimates for the coming year, as well as engineering reimbursements for the 2011-2012 fiscal year for RDA expenses which have been paid through the Town General Fund. The final RDA budget will be reviewed and approved by the Board on June 13, 2012

ADJOURNMENT – The meeting of the Vineyard Redevelopment Agency was adjourned at 9:18 p.m. The RDA Board will schedule future meetings as necessary.

MINUTES APPROVED ON – June 13, 2012

CERTIFIED CORRECT BY _____
D. CULLIMORE, DEPUTY RECORDER